



Somerford ARC Community Centre

20 Southey Road, Christchurch, BH23 3EH

01202 470770/ info@somerfordarc.com

Application Form

Applicant information

Full Name	
Date of birth	

Address	
Postcode	
Mobile number	
landline	
Email	

Emergency Contact

Name	
Relationship to you	
Mobile number	
landline	

Availability

Mondays:

Mornings Afternoons

Tuesdays

Mornings Afternoons

Wednesdays:

Mornings Afternoons

Thursdays:

Mornings Afternoons

Fridays:

Mornings Afternoons

Driving Licence

Do you hold a current full UK driving licence?

Have you had any convictions in the past 5 years for an offence with a motor vehicle



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Qualifications and Training

Additional Requirements

Are there any tasks or activities you would like to avoid for health reasons whilst volunteering?
(please specify)

Have you any illness, or do you take any medication, that we should be aware of for your health and safety, e.g., for asthma? *(only share information you are comfortable with)*

Do you have any allergies? *(please specify)*

Do you have any access requirements, e.g., large print, wheelchair access? *(please specify)*

Criminal Records

Criminal records (Rehabilitation of Offenders ACT 1974)

Do you have any unspent criminal convictions under the Rehabilitation of Offenders Act 1974?

Yes No

We ask about unspent convictions as part of our duty of care. A criminal conviction will not automatically prevent you from becoming a volunteer; the decision will depend on the type of offence and its relevance to your role.

If you do have any unspent convictions, please include details in a sealed envelope.

If you would like to discuss any convictions you may have, please contact our office:

Telephone number: 01202 470770

Email: Info@somerfordarc.com

All information will be dealt with in accordance to Somerford ARC Community Centres Confidentiality Policy.



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Declaration

I declare that the information contained in this application is true and correct. I certify that to the best of my knowledge, the information given on this form is correct. I have omitted nothing that to my knowledge, might affect this application; and I acknowledge that misleading statements may be sufficient for cancelling any arrangements agreed.

Signature:

Print name:

Date:

Data protection: The information provided on this form will be used solely for the purpose of processing your application. We will not share the details with any third parties without your consent. Your data will be stored securely and retained for no longer than two years following the termination of your involvement with Somerford ARC Community Centre.



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Equality, Diversity and Inclusion (EDI) Monitoring Form

This form is voluntary and is used for monitoring purposes only. The information you provide will help us understand whether we are reaching and supporting a diverse range of people within our community.

Completing this form is entirely optional and you may choose not to answer any question. It will not affect your application for employment or volunteering with Somerford ARC Community Centre.

The information collected will be kept confidential and used only for equality monitoring and reporting purposes.

Role Type

- Employee (paid role)
- Volunteer role

Age Group

- 16-24
- 25-34
- 35-44
- 45-54
- 55-64
- 65-74
- 75+
- Prefer not to say

Gender

- Female
- Male
- Non-Binary

Self-describe: _____

Prefer not to say

Sexual Orientation

- Heterosexual / Straight
- Gay or lesbian
- Bisexual
- Self-describe: _____

Prefer not to say



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Ethnic Group

Please select the option that best describes your ethnic background.

White

- English, Welsh, Scottish, Northern Irish or British
 - Irish
 - Gypsy or Traveller
 - Any other White background, Please describe:
-

Mixed or Multiple Ethnic Groups

- White and Black Caribbean
 - White and Black African
 - White and Asian
 - Any other Mixed or Multiple Ethnic background, please describe:
-

Asian or Asian British

- Indian
 - Pakistani
 - Bangladeshi
 - Chinese
 - Any other Asian background, please describe:
-

Black, African, Caribbean or Black British

- African
 - Caribbean
 - Any other Black, African or Caribbean background, please describe:
-

Other Ethnic Group

- Arab
 - Any other ethnic group, please describe:
-

- Prefer not to say

Disability

Do you consider yourself to have a disability, long-term health condition, learning difficulty, mental health condition, or impairment that has a substantial and long-term effect on your daily activities?

- Yes
- No
- Prefer not to say



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If you selected “Yes”, please indicate any that apply:

- Physical impairment
 - Sensory impairment
 - Mental health condition
 - Learning disability or difficulty
 - Long-standing illness
 - Other, Please describe:
-

Prefer not to say

Religion or Belief

- Christian
 - Buddhist
 - Hindu
 - Jewish
 - Muslim
 - Sikh
 - No religion
 - Other religion or belief, please describe:
-

Prefer not to say

Caring Responsibilities

Do you have caring responsibilities for a child, family member, partner, or friend?

- Yes
- No
- Prefer not to say

Postcode (optional):

This information helps us understand which local communities we are reaching.

Data Protection: This form is used solely for equality monitoring purposes for both employment and volunteering applications. It will not form part of recruitment or selection decisions.

Data is stored separately from application forms and processed in accordance with UK GDPR and the Data Protection Act 2018.

Data may be used in anonymised form for reporting and compliance monitoring purposes only.

Data will be anonymised before being used for reporting purposes.

Thank you for helping us improve equality, diversity, and inclusion within Somerford ARC Community Centre.